



York Health and Care Partnership

Minutes of the meeting of the York Health and Care Partnership held on Monday 26th September 2022

Present

Cllr Nigel Ayre	Executive Member for Finance and Major Projects
Sian Balsom	Manager Healthwatch York
Simon Bell	Chief Finance Officer at Humber and North Yorkshire Health and Care Partnership
Zoe Campbell	Managing Director - Tees, Esk and Wear Valleys NHS Foundation Trust (TEVV)
Shelia Fletcher	Commissioning Specialist – Mental Health and Vulnerable Adults – Humber and North Yorkshire Health and Care Partnership
Ian Floyd (Chair)	Chief Operating Officer, City of York Council
Dr Rebecca Field	GP, York Medical Group
Frances Harrison	Legal Team – City of York Council of York Council
Jamaila Hussain	Corporate Director of Adult Service and Integration, City of York Council
Emma Johnson	St Leonards Hospice
Simon Morrilt	Chief Executive, York and Scarborough Hospital NHS Foundation Trust
Stephanie Porter	Interim Director of Primary Care at Humber and North Yorkshire Health and Care Partnership
Alison Semmence	Chief Executive, York CVS
Sharon Stoltz	Director of Public Health, City of York Council

In Attendance

Anna Basilico	Senior Programme Manager · Humber and North Yorkshire Integrated Care Board
Amanda Bloor	Deputy Chief Executive and Chief Operating Officer Humber and North Yorkshire Health and Care Partnership
Michele Carrington	Executive Director Quality & Nursing CCG/ Interim Director of Nursing HCV ICS
Denise Nightingale	Director of Mental Health & Complex Care York
Bryn Roberts	Director of Governance – City of York Council
Peter Roderick	Consultant in Public Health, City of York Council / Humber and North Yorkshire Health and Care Partnership
Tracy Wallis	Health and Wellbeing Partnerships Co-ordinator, City of York Council

Apologies

Gail Brown	CEO Ebor Academy Trust
Abby Combes	Head of Legal and Governance, Vale of York CCG

AGENDA

The agenda was discussed in the following order.

1. Welcome and apologies for absence

- Minutes of the meeting held on 22.08.2022
- Matters Arising
- Declarations of interest

The Chair welcomed everyone to the meeting and noted the apologies.

There were no matters arising from the last set of minutes and the board agreed them as an accurate record of the previous meeting.

2. Update from ICS Representative

To include:

- Recruitment to NHS Place Director and interim arrangements.
- Expectations of Place Boards and timescale for delegations.

Amanda Bloor, Chief Officer for the Humber and North Yorkshire Health and Care Partnership provided an update on their behalf. The Place Director post had reportedly gone out for recruitment and interviews were expected to start in October. Simon Bell, formerly Chief Finance Officer at NHS Vale of York CCG had agreed to fill the post in the interim period. Formal guidance around the delegated powers of the board was yet to be received. The operating model is also out for consultation with other place directors. The funding structure would also need to be established as it was confirmed that each place director would have a financial limit of £1.5 million which would in turn be delegated down to the place committee. Amanda confirmed that our board had been developing well, especially when compared to other place-based boards.

The board discussed how acute contracts would be handled as there are nuances in contracts like with urgent care. The board agreed that it will be difficult to recognise the strategic aspirations of the ICS but noting the local interdependencies with other local trusts. The board expressed concerns that the engagement strategy had no mention of York and was predominantly Hull based. Councillor Ayre also expressed concerns around the risk of losing our voice and being commissioned by neighbouring areas. In order to not separate the large acute contracts, Amanda Bloor confirmed they would be managed centrally while being driven by place.

3. Draft Terms of Reference

Tracy Wallis, Health and Wellbeing Partnerships Co-ordinator for the City of York Council wanted to clarify whether the board would meet on a bimonthly basis as other boards do. While the board develops, it was agreed that the board would meet on a monthly basis.

Alison Semmence, Chief Executive of York CVS asked members to nominate deputies

to ensure there's appropriate attendance at all meetings to make decisions. The board agreed to update the Terms of Reference to reflect this decision. The board also agreed that the Terms of Reference should list members by job title, rather than by name. Members were encouraged to attend in person where possible.

The board discussed whether this meeting should be held in public. Various comments for the pros and cons for this were raised and the Chair suggested that another update paper be brought to a future meeting to clarify this.

Action: Jamaila Hussain to update the Terms of Reference to reflect the comments of the board.

The board also noted the change in its name from York Health and Care Alliance Board to the York Health and Care Partnership. This has been noted in the Terms of Reference.

4. For Agreement: Dissemination of Prospectus and Update to Website

Anna Basilico, Senior Programme Manager for the Humber and North Yorkshire Health and Care Partnership brought the prospectus to be signed off by this board. The paper outlines the next steps for disseminating the Prospectus and increasing the visibility of the Alliance. The Programme Manager for our ICB asked for partners to circulate the document in their organisations. The board noted and agreed with the recommendations set out in the paper.

5. For Agreement: Priority Setting 2022/23 and 2023/24

Peter Roderick, Consultant in Public Health for the City of York Council/ Humber and North Yorkshire Health and Care Partnership provided an overview of the ICB operational arrangements and priorities. Four priorities were set out at both the regional and local levels. Once priorities have been agreed, a more detailed framework will be brought back to be ratified. It will also outline and determine which groups will support each priority area. The assurance and outcome framework metric were yet to be decided but are likely to be informed by the ICB.

The board discussed where quality should sit within the priorities and whether it should be its own priority. The board also discussed the language used when describing the priorities. The board agreed to avoid the use of the word hospital and instead use community care.

The board agreed that more emphasis needed to be put on the back log of secondary care. The board discussed how end of life care, social care and mental health care were also missing in the priorities. Although these will be covered in the strategy, they weren't included in the priorities.

The Chair suggested that the amendments should be integrated into the priorities for them to be circulated and agreed at the next meeting. Operationalising the strategy will then be initiated.

Action: Peter Roderick to update the priorities with the comments of the board.

6. Place Delivery Proposals

Jamaila Hussain, Director of Prevention, Commissioning and Education for the City of York Council provided an overview of the governance, delivery groups and how each of the priorities would relate to each group. The main groups involved will be the York Health and Care Collaborative, Market Development Group, Community Resilience

Board and the Urgent and Emergency Care Group.

Even though some subjects may not be addressed in the existing groups, there are still many that haven't been addressed. Existing groups could adapt and change to deliver other functions, but we need to ensure we avoid any duplication of work.

The Chair asked for the suggested changes to be integrated and agreed at the next meeting.

Action: Jamaila Hussain to integrate the suggested changes to the proposal.

7. Organisation Updates: Primary Care

Stephanie Porter, Interim Director of Primary Care at Humber and North Yorkshire Health and Care Partnership updated on the board on how the Fuller Report yielded actions and was well received. Stephanie Porter informed the board that the health accommodation had a low capacity due to the rate it was being accessed. The board discussed different ways to make efficient use of the spaces that have already been leased. Councillor Ayre suggested looking into the potential funding that would be available through the new development of the Copmenthorpe Estate under section 106.

The board discussed how Humber and North Yorkshire have differing prices for services regarding dental commissioning. Local dental practices were reported to be having a negative affect on secondary and primary care with many patients having to receive emergency treatment. It was one of our statutory duties to perform dental surveys to measure the local provision but unfortunately there's no capacity to deliver it. The issue had reportedly been escalated to the appropriate level.

8. One Year Update on the Population Health Hub

Due to time constraints, this agenda item was postponed until the next meeting.

9. Verbal Update: Urgent Care Update: system pressures; next steps and implementation plan

Due to time constraints, this agenda item was postponed until the next meeting.

Simon Bell Chief Finance Officer at Humber and North Yorkshire Health and Care Partnership informed the board of the recent system pressures of the hospital. There were reportedly over one hundred people awaiting discharge to care settings. They have been struggling to optimise the space available. Pressures and scrutiny will continue from CQC until it has been rectified. The board agreed it to be a system wide issue that would need the attention of all members. The board discussed possible plans to ensure the sustainability of the service as similar problems were noted in the past.

10. Any Other Business

The board had no other business to discuss.

Date of next meeting: Monday 24th October 2022 – 10:00-12:00 – Microsoft Teams